

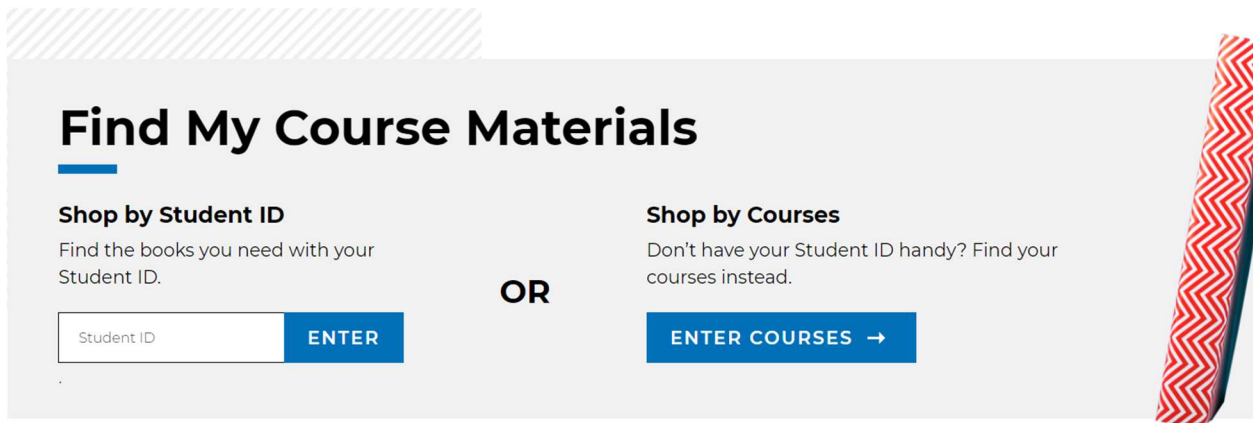
## HOW TO ORDER YOUR SUMMER MATERIALS FOR THE ALAMO BOOKSTORES

Because the bookstore is closed and classes will be online, the bookstore is going to create accounts for Veterans to order books and supplies online through the bookstore website.

To access your VA accounts online, you will need your campus student ID number, as that will be linked to the supply and book voucher.

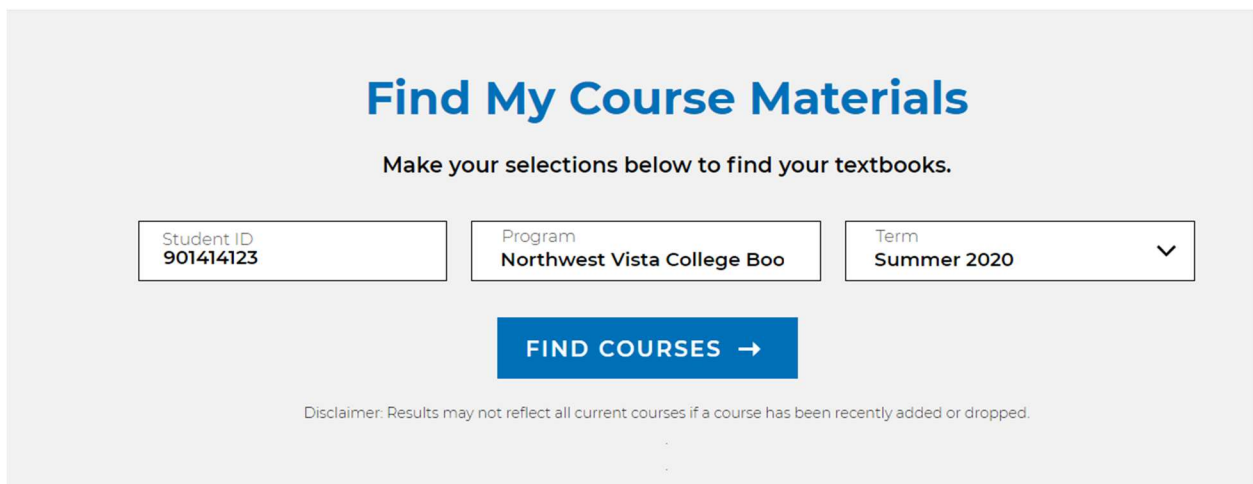
You will need to place two orders, one for books and one for supplies - as you would do two transactions in the bookstore at the registers

Once you have logged into your specific campus bookstore website you will see a link to shop by student ID:



The screenshot shows a web interface titled "Find My Course Materials". It has two main options: "Shop by Student ID" and "Shop by Courses". The "Shop by Student ID" option is selected, indicated by a blue underline. Below it is a text input field containing "Student ID" and a blue button labeled "ENTER". The "Shop by Courses" option is also visible, with a blue button labeled "ENTER COURSES →". The word "OR" is placed between the two options. The background features a red and white zigzag pattern on the right side.

Enter your student ID, and hit enter. You will be brought to a second page, where you confirm your college and the term (Summer 2020)



The screenshot shows the same "Find My Course Materials" page, but now with three input fields filled out: "Student ID" with the value "901414123", "Program" with the value "Northwest Vista College Boo", and "Term" with the value "Summer 2020". A blue button labeled "FIND COURSES →" is highlighted. Below the button, there is a small disclaimer: "Disclaimer: Results may not reflect all current courses if a course has been recently added or dropped."

Once you select "Find Courses", you will be taken to your list of courses, where you will select which books you are looking to purchase. Make your selections based on the required materials

1 ITCC / 1414 / 17030 Instructor Robert Yeater  
No books required for this course. [Hide Course](#)

2 ITSC / 1316 / 17029 Instructor John Grillo  
Required Materials (1) [Hide Course](#)

Course Note  
005



**REQUIRED**  
**Linux+ Guide to Linux Cert  
(w/CD & Access Code)**  
\$27.49 to \$212.75  
Edition: 3rd  
ISBN: 9781418837211  
Author: Eckert  
Publisher: Course Technology

**Rent**  
 Digital Requirements \$27.49  
180 Days  
**Buy**  
 Used ⓘ \$168.00  
 New \$212.75

Once you have made your selections, proceed to checkout. Create an account using your .edu email address, and confirm your shipping and billing address. Once you get to the payment method screen you will see your payment options. For VA, you will have to select the option for Bookstore Charge Account as seen below:

## 2 Payment Method

Promo Code	<b>APPLY</b>
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Bookstore Charge Fin Aid/VA/Workforce/etc

Gift Card

Credit / Debit Card



Pay with PayPal



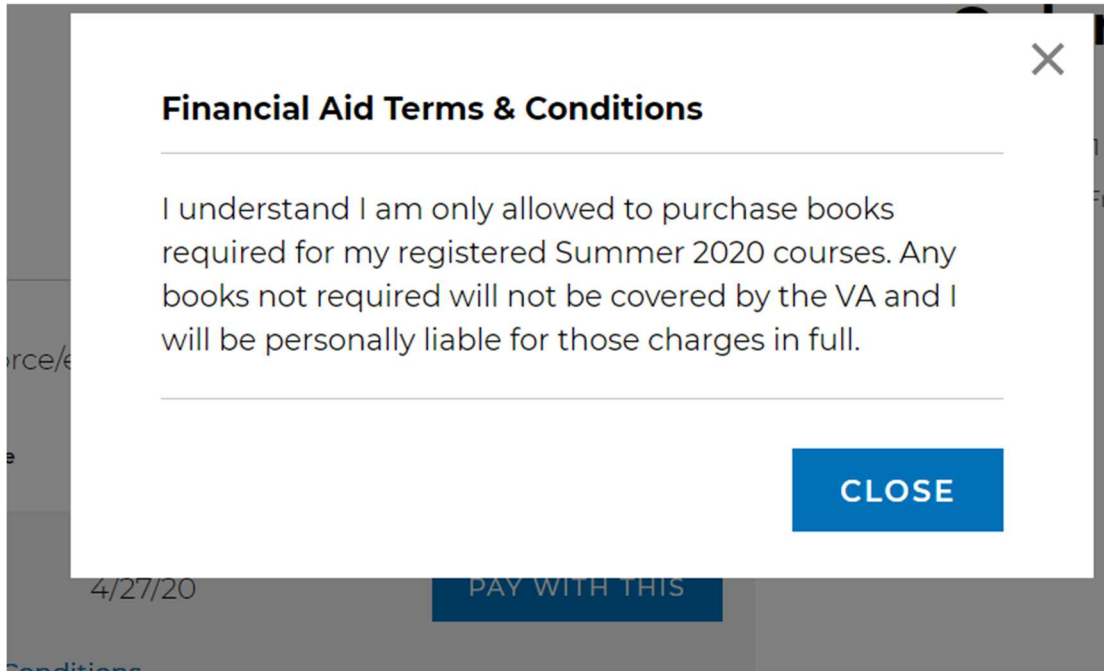
PayPal Credit: No Interest if paid in full in 6 months on purchases of \$99+. Subject to

Once you have selected that, enter your full campus student ID number and select Find accounts. You will see two accounts, one for books, one for supplies. Select the appropriate account.

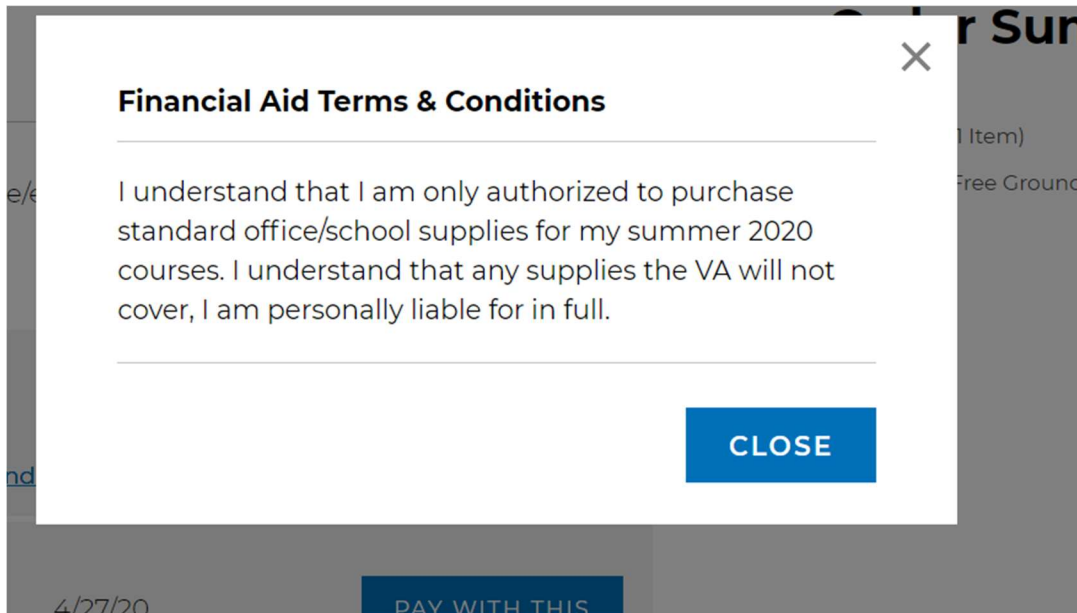
Account	Available Balance	Online End Date	
<b>SUM20 BOOKS</b> VA	\$100.00	4/27/20	<b>PAY WITH THIS</b>
<input type="checkbox"/> Please agree to <a href="#">Financial Aid Terms &amp; Conditions</a>			
<b>SUM20 SUPPLIES</b> VA <a href="#">Restrictions in bag</a>	\$100.00	4/27/20	<b>PAY WITH THIS</b>
<input type="checkbox"/> Please agree to <a href="#">Financial Aid Terms &amp; Conditions</a>			

PLEASE NOTE: You **cannot** use the full available balance on your textbook account - we place a large limit to ensure it covers all REQUIRED books. If your book total is only \$50 you cannot spend the excess. **YOU CAN ONLY PURCHASE THE BOOKS LISTED FOR YOUR CLASS.**

Before you continue, you must check mark that you understand the terms and conditions of using the VA accounts online for both textbooks:



And for supplies:



Once you have checked the box, and clicked "Pay with This" you can finalize and complete your order. You will receive an email with your order confirmation number, and once your order ships, a tracking number will be provided via that email address.

You will repeat the order process for your Supplies account, shopping for the standard supplies, such as pens, pencils, notebooks, highlighters, etc.